

February 2021

Dear Conference Members and Area Chairs,

### [Seeking Your Help in Finding Qualified Applicants to Serve at the World Service level](#)

Service—Al-Anon’s third Legacy—is vital to personal recovery and essential to achieving our primary purpose of helping the friends and families of alcoholics still struggling with a loved one’s drinking. As vital links of service, the World Service Office (WSO) is reaching out to you with our twice annual request for your support in attracting eligible members to volunteer to serve at the WSO level.

Concept Six describes how the World Service Conference (WSC) has entrusted administrative authority and responsibility for Al-Anon Family Group Headquarters, Inc. (AFG, Inc.) to our Board. This responsibility carries with it a critical need for the availability of strong leadership by our Trustees, who serve three-year terms on the Board of Trustees.

Are you or do you know someone who has been an active member of Al-Anon Family Groups for at least ten years, has served above the group level, has a passion for the Al-Anon program, and meets the other requirements found at (<https://al-anon.org/for-members/board-of-trustees/wso-volunteers/>)? If so, perhaps this letter can serve as a nudge from your Higher Power to apply or encourage someone else to do the same. Résumés for WSO level Volunteer positions can be found through the same link to [al-anon.org](https://al-anon.org/for-members/board-of-trustees/wso-volunteers/).

### [Opportunities to Serve as Trustee of the Board](#)

Each year, three Trustee at Large and three Regional Trustee positions become available through rotation of leadership. In 2022, the Board will also need to fill Trustee at Large and Regional Trustee positions which are currently vacant or may have been filled by a one-year appointment.

In 2021, the Board will be seeking applicants from the following Regions who could begin serving after the April 2022 World Service Conference.

- Canada West – three-year term
- US North Central – three-year term
- US Northeast – three-year term
- US Northwest – two-year term
- US Southeast – three-year term

Qualifications for members applying for Trustees at Large and Regional Trustee positions are the same. If you or a potential candidate is curious about the selection process for Trustees, please follow the link above to read or watch the timeline video. **Delegates are asked to note that Regional Trustee applicants must be approved by the Area process and have their résumés submitted by the Area Delegate.** The complete list of all Regions with their usual year of rotation are listed on [al-anon.org](https://al-anon.org/for-members/board-of-trustees/wso-volunteers/). Each Area within a Region may submit one candidate for Regional Trustee.

The key date for you to know and communicate is that **the deadline for submission of Trustee applicants' résumés—which is accomplished now using the online form—is August 15, 2021.** Applicants whose résumés are received by this date will receive an additional question to answer on August 17, 2021.

### **[Opportunities to Serve on the Executive Committee for Real Property Management \(ECRPM\)](#)**

Serving on the three-member ECRPM also requires a three-year commitment, although the time obligation is significantly less. ECRPM meets twice a year for one day at the WSO in Virginia Beach. One new Committee member is elected each year. Applicants need to be willing to serve as the ECRPM Chair if selected by the Board of Trustees which means attending Conference with voice on matters related to the ECRPM. Qualifications and details about the nominating process for ECRPM are available at (<https://al-anon.org/for-members/board-of-trustees/wso-volunteers/executive-committee-for-real-property-management/>). For simplicity, **the deadline for ECRPM résumés to be submitted is also August 15, 2021.**

Thank you for doing your part in finding qualified members to serve the fellowship and Al-Anon Family Groups worldwide.

With gratitude for your service,

A handwritten signature in black ink, appearing to read 'Vali F.', with a stylized flourish extending to the right.

Vali F. | Executive Director

p.s.—Each applicant who submits a résumé receives an acknowledgment letter via email when the résumé is received, a copy of which is also forwarded via email to the Area Delegate. Delegates must follow the directions in their email to submit a Regional Trustee applicant résumé. All candidates, for any position, will receive a final letter whether they were chosen or not.

**TIMEFRAME FOR BOARD RECEIVING RÉSUMÉS AND NOMINATION PROCESS**

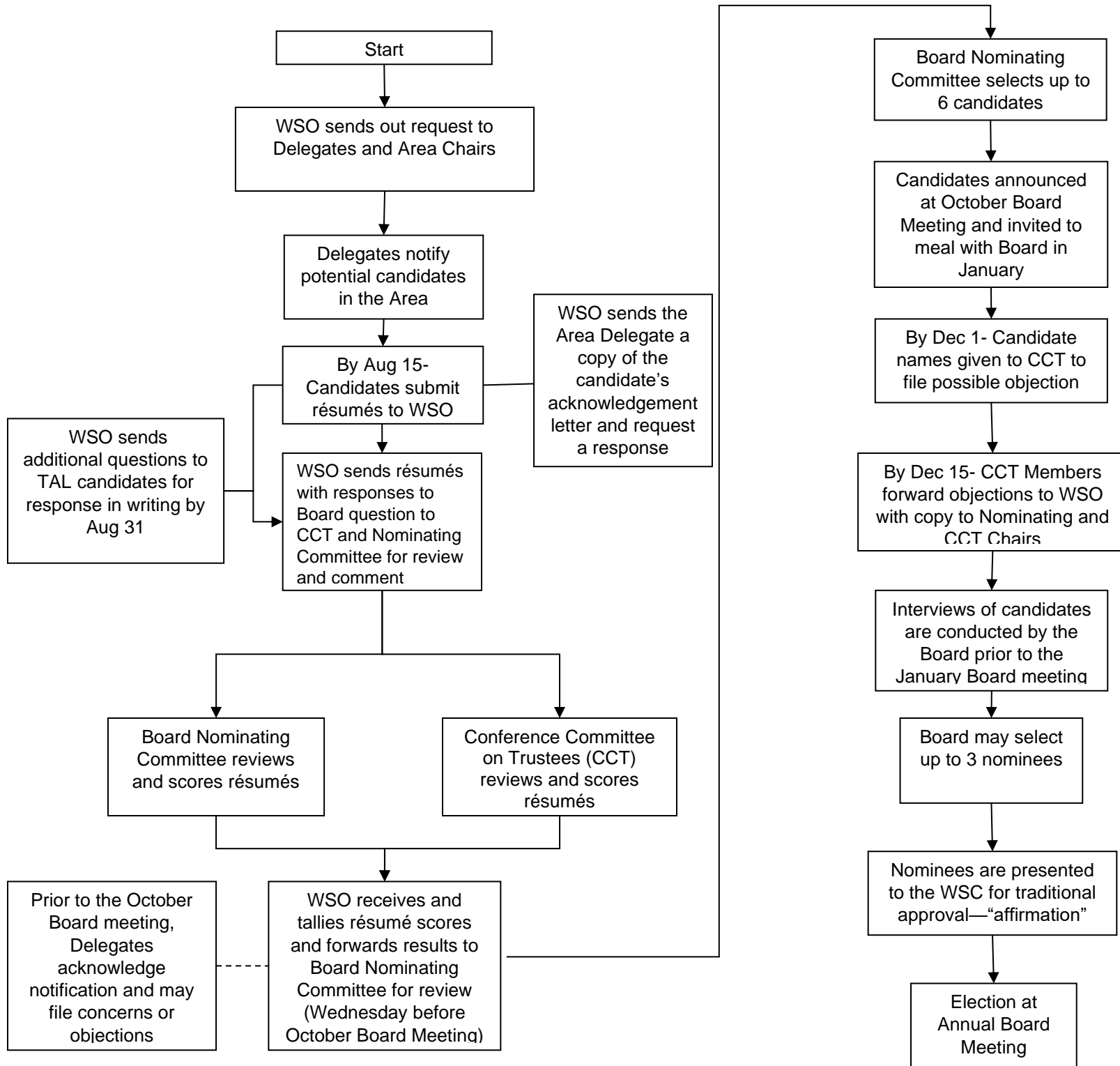
	<b>August 15 Postmark</b>	<b>After August 15 deadline</b>	<b>October Board Meeting</b>	<b>January 1</b>	<b>January Board Meeting</b>	<b>Annual Board Meeting</b>
Work Group, At-Large, and Advisory Committee résumés are sent to the WSO				X*		
TAL/RT/ECRPM résumés are sent to the WSO	X**					
WSO sends additional question to candidates for response in writing by August 31		X				
TAL/RT/ECRPM candidate selections are made			X			
TAL/RT/ECRPM nominees are chosen					X	
TAL/RT/ECRPM elections held at Annual Board Meeting						X

\* Work Group, At-Large, and Advisory Committee member résumés are reviewed by the Executive Committee in February and March.

\*\* Area Delegates are notified by August 31 of TAL, RT, and ECRPM candidates from their Area. The Delegate's response regarding each candidate is due to the WSO before the October Board meeting.

**TIMEFRAME FOR PROCESSING RÉSUMÉS AND COMMUNICATION BETWEEN CCT/RCT  
AND NOMINATING COMMITTEE**

	January and June (WSC Members Community)	Aug. 15 (online submission date)	Aug. 31	Sept. 30	Oct. 15	After Oct. Board Mtg.	Dec. 1	After Oct. Board Mtg. but before Dec. 15
WSO sends letter w/blank Trustee/ECRPM résumés to Conference members	X							
Original Trustee/ECRPM résumés are sent to WSO		X						
WSO sends résumés with additional question & blank scoresheets to Nominating & CCT/RCT members and notifies Area Delegates			X					
CCT/RCT reviews résumés and sends completed scoresheets to CCT/RCT Chair				X				
CCT/RCT Chairperson & Nominating Committee summaries are sent to WSO					X			
WSO notifies CCT/RCT Chairperson & Committee members of chosen candidates						X		
WSO sends résumés to Board by December 1							X	
Objections from CCT/RCT Chairperson to Nominating Chairperson no later than December 15								X



Start

WSO sends out request to Delegates and Area Chairs

Delegates notify potential candidates in the Area

By Aug 15- Candidates submit résumés to WSO

WSO sends the Area Delegate a copy of the candidate's acknowledgement letter and request a response

WSO sends additional questions to TAL candidates for response in writing by Aug 31

WSO sends résumés with responses to Board question to CCT and Nominating Committee for review and comment

Board Nominating Committee reviews and scores résumés

Conference Committee on Trustees (CCT) reviews and scores résumés

Prior to the October Board meeting, Delegates acknowledge notification and may file concerns or objections

WSO receives and tallies résumé scores and forwards results to Board Nominating Committee for review (Wednesday before October Board Meeting)

Board Nominating Committee selects up to 6 candidates

Candidates announced at October Board Meeting and invited to meal with Board in January

By Dec 1- Candidate names given to CCT to file possible objection

By Dec 15- CCT Members forward objections to WSO with copy to Nominating and CCT Chairs

Interviews of candidates are conducted by the Board prior to the January Board meeting

Board may select up to 3 nominees

Nominees are presented to the WSC for traditional approval—"affirmation"

Election at Annual Board Meeting